#### ENGINEERING SERVICES AGREEMENT

for the

## DESIGN AND CONSTRUCTION INSPECTION OF THE CELL 3 DISPOSAL AREA

between

#### DELAWARE SOLID WASTE AUTHORITY

and

# GEOSYNTEC CONSULTANTS CONTRACT DSWA-288

THIS AGREEMENT, made and entered into as of this \_\_\_\_\_ day of \_\_\_\_\_\_, 1994, between Delaware Solid Waste Authority (AUTHORITY) and GeoSyntec Consultants (ENGINEER), a Florida corporation.

#### ARTICLE I. <u>DESCRIPTION OF THE PROJECT</u>

The project encompasses the AUTHORITY's plans to design, construct, and operate a new landfill disposal area (approximately twenty-four (24) acres in size) at the Southern Solid Waste Management Center (SSWMC) which shall be known as "Cell 3". The Cell 3 Disposal Area shall overlap and be operated concurrently with the previous disposal area, Cell 2. The Cell 3 Disposal Area shall be divided into independent subcells, each having a separate drainage system. The Facility design shall include pertinent environmental, ecological, engineering, and economic considerations for the operation of a sanitary landfill facility (Facility) in full compliance with all applicable laws and regulations. The site shall be surveyed and its characteristics ascertained and evaluated for sanitary landfill construction and operation with the necessary design and permit data generated. The Facility shall be designed on a cost-effective basis, and in a timely manner. All design work for Cell 3 and other necessary materials required for the Authority

to make permit submissions to the Delaware Department of Natural Resources and Environmental Control (DNREC) and other appropriate regulatory agencies. The submission of the 100% draft solid waste permit application to DNREC shall be completed by December 1, 1994.

Construction inspection services for the disposal area shall be provided by the ENGINEER as the AUTHORITY's representative to protect the AUTHORITY against defects and deficiencies in the work of the construction contractor and to monitor the contractor's compliance with an April 1, 1996 completion date for the first subcell for Cell 3 and September 2, 1996 as the final completion date for the entire Cell 3 Disposal Area in accordance with the schedule shown in Exhibit A.

#### ARTICLE II. SERVICES TO BE PERFORMED BY ENGINEER

- A. The ENGINEER agrees to perform engineering and construction inspection services for the AUTHORITY on the Project as an independent contractor as set forth in EXHIBIT B, which is attached hereto and incorporated by reference (the Services).
- B. The ENGINEER promptly after execution of the Agreement shall advise the AUTHORITY, in writing, of the person designated as Project Manager. Such designation and any replacement thereof shall be subject to the approval of the AUTHORITY.
- C. The period of performance for this contract shall be in accordance with the schedule shown in Exhibit A.

#### ARTICLE III. DRAWINGS, PLANS AND SPECIFICATIONS

All final data, reproducible drawings, plans, specifications and reports, developed by the ENGINEER under the Agreement, shall

belong to the AUTHORITY, but the ENGINEER may retain copies thereof. The AUTHORITY shall make representation to the Engineer that any information developed under this agreement if provided to a third party, it shall be with the understanding that said information was obtained by the AUTHORITY for expressed purposes stated in this Agreement or directly related thereto. The ENGINEER shall assume no responsibility for any use for purposes not related or indirectly related to those expressed in this Agreement.

#### ARTICLE IV. <u>CONFIDENTIALITY</u>

The ENGINEER agrees that any reports, information, maps, data or other forms of recorded information identified as confidential by the AUTHORITY and given to or prepared or assembled by the ENGINEER and its subcontractors in the completion of this work shall be kept confidential for a period of five (5) years from the date of completion of the work and shall not be made available to or reproduced for any individual or organization without the prior written approval of the AUTHORITY; provided however, that this obligation of confidentiality shall not extend to information which was previously known to the ENGINEER prior to being received from the AUTHORITY or which is now or becomes information in the public domain, or which is independently received by the ENGINEER from a third party having no obligation of confidentiality to the AUTHORITY or which is required to be disclosed as a result of a court order.

#### ARTICLE V. ACCOUNTING OF COSTS

The ENGINEER shall maintain books, records, documents,

accounts and other evidence of costs in accordance with generally accepted accounting principles and practices consistently applied. The AUTHORITY or its designee, during the ENGINEER's normal business hours, shall have access to such books, records, documents, accounts and other evidences for the purpose of inspection, auditing and copying. The ENGINEER shall preserve and shall make such books, records, documents, accounts and other evidences available to the AUTHORITY or its designee at no charge for a period of three (3) years upon the completion of Services under this Agreement. Notwithstanding anything to the contrary stated herein, the AUTHORITY shall have the right to inspect, audit and copy the books, records, documents, accounts and other evidence pertaining to contract costs as set forth in EXHIBIT C (Tables 1-24) and EXHIBIT D.

#### ARTICLE VI. PROFESSIONAL AUTHORIZATION

The ENGINEER hereby represents that it and all of its engineering subcontractors have and will maintain for the duration of the Agreement a Certificate of Authorization to Practice Engineering in the State of Delaware as required by Chapter 28, Title 24 of the <u>Delaware Code</u> (rev. 1974), as now constituted and as may be amended from time to time and that all final engineering reports, plans and drawings shall be sealed by a professional engineer licensed in Delaware. The ENGINEER further represents that any professional land surveying work performed under this Agreement shall be conducted by a professional land surveyor licensed under the provisions of Chapter 27 of Title 24 of the

<u>Delaware Code</u> as now constituted and as may be amended from time to time or conducted by a professional engineer and that all survey plots shall bear the seal of said licensed professional land surveyor or professional engineer. The ENGINEER further represents that any subsurface exploration work shall be supervised by, and all drawings and documents resulting therefrom shall be prepared and certified by a professional geologist licensed under the provisions of Chapter 36 of Title 24 of the <u>Delaware Code</u> or a professional engineer.

#### ARTICLE VII. <u>MISCELLANEOUS PROVISIONS</u>

A. In the event that any of the provisions, or portions, or applications thereof, of this Agreement are made unenforceable or invalid by any existing or subsequent federal, state or local requirements, either statutory or administrative, or are held to be unenforceable or invalid by any Court of competent jurisdiction, the AUTHORITY and the ENGINEER shall, except as provided otherwise hereinafter, negotiate an adjustment in the affected provisions of the Agreement with a view toward effecting the purposes of this Agreement, and the validity and enforceability of the remaining provisions or portions, or applications thereof shall not be affected thereby.

B. The AUTHORITY and the ENGINEER agrees to comply with all applicable federal, state and local requirements, either statutory or administrative applicable to the performance of services under the Agreement, which are either now in effect or hereinafter enacted and, if necessary, to execute and deliver any amendment to

this Agreement, in order to meet any said new requirements.

- C. Each and every provision of law required by Federal or state law, statutory or administrative, or required by third parties to be inserted in the Agreement for purposes of grant funding, shall be inserted in the Agreement and in such event the parties hereto agree to renegotiate the terms and conditions thereby affected, it being the intention to preserve the terms and conditions as set forth herein.
- D. The titles of the articles of this Agreement are inserted for convenience or reference only and shall be disregarded in construing or interpreting any of its provisions.
- E. This Agreement and any written amendment thereto constitutes the entire Agreement and understanding between the AUTHORITY and the ENGINEER and there are no other terms, obligations, covenants, representations, or statements, oral or otherwise, or any kind whatsoever.
- F. This Agreement shall be binding upon and inure to the benefit of the parties hereto, and their respective legal representatives successors and assigns, including any public body which will succeed to or have assigned to it any of the functions of the AUTHORITY with respect to this Agreement, and any reference to the AUTHORITY and the ENGINEER shall include reference to their respective successors, assigns and nominees provided however, that the ENGINEER may not transfer, assign, delegate or subcontract its obligations under this Agreement without the express written consent of the AUTHORITY. Without limiting the foregoing, the

AUTHORITY shall have the right to reject any assignee, delegatee, or subcontractor proposed by the ENGINEER on the basis of the cost of the services to be performed. The ENGINEER hereby guarantees to the AUTHORITY compliance by any assignee, delegatee, or subcontractor with responsibilities and liabilities herein assumed by the ENGINEER. The ENGINEER agrees that the AUTHORITY will incur no duplication of costs as a result of any subcontract. Subcontractors will be utilized to meet the various requirements of the project and as need dictates. Based on the present scope of work, the following subcontractors are anticipated to be used on this project:

#### Subcontract

Greenhorne and O'Mara, Inc. – (surveying, access road, miscellaneous design)

Ross Murphy Finkelstein, Inc. – (electrical)

A.C. Schultes of Delaware, Inc. – (drilling)

Design – Dr. Fred Pohland, P.E. (leachate collection, leachate recirculation, and landfill gas management system)

The ENGINEER shall provide written documentation and obtain the AUTHORITY's written approval prior to subcontracting any elements of the work included in this agreement. A description of the work to be performed by the subcontractor and an estimate of the cost for such services will be included in the request for subcontractor approval. Payment for subcontractors shall not exceed the ENGINEER's budget amount as specified in Exhibit C (Tables 1-24).

- G. This Agreement, in all respects, shall be governed by, and shall be construed, interpreted and/or enforced in accordance with the laws of the State of Delaware. The State Courts of Delaware shall have exclusive jurisdiction over this Agreement and the parties thereto with respect to any and all disputes arising therefrom or relating thereto.
- H. The ability of the AUTHORITY to terminate this Agreement as provided herein shall in no way affect the AUTHORITY's right to proceed with litigation against the ENGINEER, without exercising such right to terminate.

#### ARTICLE VIII. INSURANCE

During the term of this Agreement, the ENGINEER and each of its subcontractors shall maintain the following insurance in at least the minimum amounts specified:

- A. Workman's Compensation and Employer's Liability Insurance applying to the ENGINEER's employees as required by law.
- B. Automobile Bodily Injury and Property Damage Liability Insurance covering automobiles owned or hired by the ENGINEER, with \$1,000,000 combined single limit (Bodily Injury and Property Damage):
- C. Professional liability (errors and omissions) coverage in the amount of \$2,000,000 combined single limit. (The ENGINEER's subcontractors shall maintain coverage in an amount of at least their contract amount with the ENGINEER for this project.)
- D. General Liability insurance coverage in the amount of \$1,000,000 each occurrence (Bodily Injury and Property Damage),

\$2,000,000 general aggregate limit (other than products and completed operations) \$2,000,000 products and completed operations aggregate and \$1,000,000 each occurrence personal injury.

E. Such other insurance as may be mutually agreed upon. The ENGINEER, with respect to the insurance specified herein by Subparagraph B and D, shall designate the AUTHORITY as an additional insured for liability resulting from negligence attributable to the ENGINEER under said policies with the loss payable provisions jointly benefiting the ENGINEER and the AUTHORITY as their respective interest may appear and that the AUTHORITY's right to collect for a loss shall not be invalidated due to any act of the ENGINEER. Within thirty (30) days following the signing of the Agreement, the ENGINEER shall furnish to the AUTHORITY satisfactory evidence that the foregoing insurances are in effect. The AUTHORITY shall be notified in writing thirty (30) days prior to the cancellation or material change of coverage, as the evidence of insurance shall so specify.

#### ARTICLE IX. FORCE MAJEURE

Neither party hereto shall be considered in default in the performance of its obligations hereunder to the extent the performance of any such obligation is prevented or delayed by any cause, existing or future, which is beyond the reasonable control of the affected party.

#### ARTICLE X. NOTICES

Any notices required or permitted by this Agreement to be given by the ENGINEER to the AUTHORITY shall be in writing and

shall be addressed to:

Delaware Solid Waste Authority Post Office Box 455 Dover, Delaware 19903-0455

ATTENTION: Ann Marie Andrzejewski Project Engineer

or such address as the AUTHORITY may from time to time designate to the ENGINEER in writing. Any notice required or permitted by this Agreement to be given by the AUTHORITY to the ENGINEER shall be in writing and shall be addressed to:

GeoSyntec Consultants 5950 Symphony Woods Road Suite 510 Columbia, MD 21044

Attn: Michael F. Houlihan, P.E.

Any such notice shall be delivered by hand or sent by certified mail, return receipt requested and shall deemed to have been given on the day of its receipt at the address to which such notice is as directed regardless of any other date that may appear thereon.

#### ARTICLE XI. COMPENSATION

The AUTHORITY shall pay the ENGINEER for its Services hereunder on a cost reimbursement basis as defined in EXHIBIT C (Tables 1-24) of this Contract in an amount not to exceed \$698,829.03.

#### ARTICLE XII. MANNER AND TIME OF PAYMENT

The AUTHORITY shall pay the ENGINEER in the manner and at the time set forth in EXHIBIT D attached hereto and made a part hereof.

#### ARTICLE XIII. <u>TERMINATION FOR CONVENIENCE</u>

Anything contained in this Agreement to the contrary notwithstanding,

the AUTHORITY shall have the right, at any time and for any reason notwithstanding the absence of any breach or default on the part of the ENGINEER to terminate this Agreement upon fifteen (15) days written notice to the ENGINEER. In the event of such termination, the AUTHORITY shall pay the ENGINEER in accordance with the provisions of this Agreement for and only for those services performed prior to the effective date of such termination and the reasonable cost of termination. Any such termination of the Agreement by the AUTHORITY shall not operate to terminate the ENGINEER's liabilities set forth in this Agreement for Services performed prior to termination.

#### ARTICLE XIV. TERMINATION FOR DEFAULT

In addition to its rights and options, to be exercised at its discretion voluntarily to terminate this Agreement in accordance with ARTICLE XIII, the AUTHORITY shall also have the right to terminate this Agreement if at any time:

- A. The ENGINEER shall abandon its duties or obligations hereunder for a period of fifteen (15) days; or
- B. The ENGINEER shall fail to observe or perform any obligation or duty to be observed or performed by it hereunder and either (1) work to cure a breach or default is not commenced within fifteen (15) days after receipt by the ENGINEER of written notice from the AUTHORITY to cure such breach or default; or (2) such work to cure breach or default is not completed within thirty (30) days of commencement of such work; or (3) the breach or default is such that it cannot be cured by the ENGINEER within a period of thirty

(30) days from and after the date of commencement of work to cure such breach or default, any of which of above events, the AUTHORITY, at its sole option without prejudice to any other right or remedy, after giving the ENGINEER five (5) days written notice, may terminate this Agreement.

#### ARTICLE XV. NOTICE OF COMPLETION

Upon completion of the services, the ENGINEER shall, and upon completion of any independent identifiable portion of the Services, the ENGINEER may, notify the AUTHORITY in writing of the date of said completion. The Services referred to in said notice shall be deemed, for purposes of administering this Agreement, to have been completed on the date indicated in said notice providing said notice is received by the Authority within seven (7) days from the date indicated in said notice, unless within thirty (30) days of receipt of said notice, the AUTHORITY provides the ENGINEER with a written listing of Services not completed; provided however, that the purpose of this provision is to assist in the efficient administration of the Agreement and this provision shall not act or be construed or interpreted as a waiver of any rights the AUTHORITY may have with respect to liability assumed by or imposed upon the ENGINEER under this Agreement. The ENGINEER shall complete any services listed by the AUTHORITY as incomplete and the notice of completion procedures shall be repeated.

#### ARTICLE XVI. LIABILITY OF ENGINEER

Except as specifically provided herein, the ENGINEER's sole liability to the AUTHORITY (whether the claims by the AUTHORITY are

alleged to have arisen from the negligence of the ENGINEER, its subcontractors, agents or employees, breach of warranty, breach of contract, strict liability and/or any other cause) shall be for direct damages and, without modifying the meaning of direct damages, for damages to real and personal property resulting from the ordinary negligence of the ENGINEER, its subcontractors, agents or employees or breach of contract, not to exceed a total amount for all claims by the AUTHORITY against the ENGINEER of Two Million Dollars (\$2,000,000); provided however, that nothing contained herein shall limit or restrict the ENGINEER's liability for intentionally wrongful, fraudulent or grossly negligent conduct. Where reperformance of Services will fully remedy any errors or omissions of the ENGINEER, the ENGINEER may reperform such Services at its own expense in a timely fashion, provided that any reperformance shall be commenced within fifteen (15) days of learning of such errors or omissions and shall be completed within reasonable period of time not exceeding thirty (30) days. Any reperformance of Services shall not reduce of affect the ENGINEER's maximum liability under this Agreement. The ENGINEER warrants that it shall perform its Services in accordance with the standards by which similar professional engineers and project management firms perform services of a similar nature, This warranty is in lieu of and excludes all other warranties from the ENGINEER to the AUTHORITY, whether express or implied by operation of law or otherwise, including any warranty of fitness for a particular purpose between the ENGINEER and the AUTHORITY.

IN WITNESS WHEREOF the parties hereto through their respective undersigned authorized representatives intending to be bound thereby on this ..1st...day of ..June..., 1994, have executed this Agreement

IN THE PRESENCE OF:	GEOSYNTEC CONSULTANTS
	BY
WITNESS	
TRACIE CROWE NAME TYPED OR LEGIBLY WRITTEN	RUDOLPH BONAPARTE  NAME TYPED OR LEGIBLY WRITTEN
WITNESS	TITLE Chief Operating Officer_
ALISON SANTILLO as to R. Bonaparte NAME TYPED OR LEGIBLY WRITTEN	DELAWARE SOLID WASTE AUTHORITY
	BY
WITNESS	NAME TYPED OR LEGIBLY WRITTEN
Libby J. Kelley NAME TYPED OR LEGIBLY WRITTEN	Pasquale S Canzano NAME TYPED OR LEGIBLY WRITTEN
	TITLE Chief Operating Officer

PER AUTHORITY RESOLUTION DATED May 26, 1994

### EXHIBIT A

PROJECT SCHEDULE

### EXHIBIT B

# SERVICES TO BE PERFORMED BY GEOSYNTEC CONSULTANTS

#### **EXHIBIT B**

### SERVICES TO BE PERFORMED BY GEOSYNTEC CONSULTANTS

GeoSyntec Consultants (ENGINEER) shall provide engineering and construction inspection services to the AUTHORITY for the project which shall generally consist of:

#### A. Site Studies

- 1. Survey of the Cell 3 Disposal Area including all areas needed for Cell 3 support facilities as well as a survey of all areas delineated as wetlands.
- 2. Detailed Hydrogeological and Geotechnical Investigation and Report for the Cell 3 Disposal Area.
- 3. Access Road Study and Report which includes an evaluation of the condition of the existing access road with a recommendation as to the best method of repair (example: patching, reconstruction, rotomill, and overlay).
- 4. Other DNREC site study requirements as stated in the DRGSW.

#### B. Design Work

Detailed design of the entire Cell 3 Disposal Area with 3 independent subcells approximately eight (8) acres each. The design shall include, but not be limited to:

- 1. double liner system
- 2. leachate collection and storage system
- 3. leachate recirculation system
- 4. design of a leak detection system
- 5. evaluation of current liner technologies
- 6. design of a passive landfill gas collection and odor control system
- 7. design of a stormwater control system
- 8. design of the cap for cell 3
- 9. improvements to existing paved access road

#### C. Preparation of Operations and Maintenance Manual

The ENGINEER shall prepare manuals detailing the procedures for the operation and maintenance of the Cell 3 Disposal Area, the leak detection system, the areas of wetland mitigation (as provided by the AUTHORITY), and

operation of the leachate storage tanks and the recycling system.

#### D. Construction Inspection and General Services

- 1. Preparation of Bid Documents for the Cell 3 Disposal Area:
  - Preparation of separate Bid Documents for the construction and operation of Cell 3.
- 2. Evaluate Bids and Make Recommendations:
  - Evaluate Bids and make recommendations for both the construction and operation of Cell 3.
- 3. Resident Inspection and Other Services:
  - Resident inspection and other services for the construction of the Cell 3 Disposal Area.

#### • E. Preparation of As-built Drawings

The ENGINEER and the AUTHORITY understand that, from time to time, it may be necessary or desirable for the AUTHORITY to assign to the ENGINEER various tasks within the general scope of services which are not set forth below and accordingly, the AUTHORITY by written order may assign such tasks. Such additional assignments, as with all tasks except as more specifically provided, shall be performed within a reasonable period of time in light of the demands of the project and the ENGINEER shall, on request of the AUTHORITY, provide in advance of assignment a reasonable estimate of the cost of performance. The ENGINEER and the AUTHORITY also recognize that, from time to time, it may be necessary or desirable to reduce the scope of the services set forth below, and accordingly, the AUTHORITY may by written notice reduce the scope of the services. Assignments which are outside of the work scope of this Agreement shall require a written amendment, mutually agreed upon by the AUTHORITY and ENGINEER. Prior to approval of said amendment by the AUTHORITY's Board of Directors, the ENGINEER shall have no obligation to comply with nor shall the AUTHORITY be obligated to approve payment for services under said Agreement.

#### PROJECT ELEMENT 1 – SITE STUDIES

#### PROJECT ELEMENT 1A - SURVEYS

All Survey work shall be performed under the supervision of a surveyor or engineer registered in the State of Delaware.

The ENGINEER shall provide the following surveying services:

- 1. Topographical survey of the proposed site location.
- 2. Conduct a survey for the sites as required to complete the design and construction of the Cell 3 Disposal Area including the proposed landfill area, separation berms, access roads, the repaying / improvements of the entrance road to the SSWMC, the area(s) proposed for the leachate storage, stormwater sedimentation basin(s) and other appurtenances.
- 3. Provide surveying to establish a construction base line and control points for the site based on Delaware State Plan Coordinate System and National Geodetic Vertical Datum.
- 4. Provide surveying to identify the vertical and horizontal location of any new test pits, borings, and monitoring wells or other instrumentation installed to obtain hydrogeologic or geotechnical information.
- 5. Survey flagged wetlands locations for delineation of wetland boundaries.

All topographic surveys for the Cell 3 Disposal Area shall be at a scale of 1"=50' with 1' contour intervals.

### PROJECT ELEMENT 1B – HYDROGEOLOGICAL AND GEOTECHNICAL INVESTIGATION

The primary purposes of the hydrogeologic and geotechnical investigation will be:

- 1. To determine the geotechnical properties which may affect the design and construction of the proposed landfill expansion.
- 2. To determine the hydrogeologic characteristics of the site. This is necessary to determine the quality of the existing groundwater, the location of the aquifers and confining layers, and the treatments necessary to prevent contamination of the groundwater.
- 3. To provide the necessary information for the facility design and requirements of DNREC.

The ENGINEER shall prepare a drawing depicting the designated locations for additional test-pits, soil test borings, piezometers, monitoring wells, and other subsurface exploration work required at the site. At least one meeting shall be required with the AUTHORITY and one with the AUTHORITY and DNREC personnel for

authorization of the proposed hydrogeological and geotechnical investigation.

All work shall be completed under the direct supervision of a geologist registered in the State of Delaware.

#### **DETAILED GEOTECHNICAL INVESTIGATION**

Any information supplied by the AUTHORITY to the ENGINEER has been obtained as part of other work. The AUTHORITY assumes no responsibility for its accuracy of for any interpretations that the ENGINEER may make therefrom.

The scope of the geotechnical investigation for Cell 3 shall consist of the components listed below. The ENGINEER shall use the existing data base as well as new information from the proposed investigation to:

- 1. Classify the existing soils in the area designated to the expansion for their suitability for use as a sub-base material.
- 2. Determine the estimated subgrade settlements under the anticipated loadings (final landfill grades) from the integration of Cell 1 and Cell 2. These settlements will be used to design the leachate collection system and establish the final bottom grades of the base of the landfill.
- 3. Determine if any soil strengthening requirements will be necessary.
- 4. Determine any other critical components not listed.

The objective of the geotechnical investigation is to integrate the above analysis to determine the maximum allowable height of the landfill while accounting for an adequate factor of safety for the berm/subgrade stability, and development of the landfill using projected incoming tonnage rates.

#### **SUBSURFACE INVESTIGATION**

A minimum of 5 test pits shall be excavated across the proposed Cell 3 area unless the AUTHORITY deems that less than 5 test pits provides an adequate representation of the nature and horizontal and vertical extent of the different soil materials in the proposed disposal area footprint.

Soil borings shall be advanced to characterize the subsurface soils for settlement and stability analyses. A minimum of one deep boring will be advanced within the footprint of Cell 3 to collect undisturbed samples of fine-grain soils. In addition, a minimum of

one shallow boring shall be advanced in the vicinity of the proposed leachate storage tank area for characterization of those soils (i.e., grain size, Atterberg limit, standard Proctor compaction, and moisture content testing).

#### **DETAILED HYDROGEOLOGIC INVESTIGATION**

The ENGINEER shall review existing data for permit and design purposes. Any information supplied by the AUTHORITY to the ENGINEER has been obtained as part of other work. The AUTHORITY assumes no responsibility for its accuracy or for any interpretation or deductions that the ENGINEER may make therefrom.

#### SUBSURFACE INVESTIGATION

The initial task in the hydrogeological study is to evaluate the efficiency of the existing groundwater monitoring network.

The ENGINEER shall install a minimum of four (4) shallow monitoring wells (20-ft deep) adjacent to the proposed Cell 3 Disposal Area, roughly at the four corners of the disposal area unless it is determined that less than 4 wells are sufficient to effectively evaluate the current efficiency of the groundwater monitoring network. The ENGINEER shall identify the parameters required for the sampling and analysis of the new monitoring wells. The AUTHORITY's existing environmental monitoring contractor shall be responsible for the sampling and analysis of these parameters during the scheduled period as identified in the Project Schedule in EXHIBIT A.

The ENGINEER's hydrogeological investigation program shall quantify the groundwater component of measurable stream flow in the Beaverdam Branch due to a requirement under the newly-promulgated DRGSW for potential monitoring of surface water into which groundwater flowing from beneath a landfill discharges. A preliminary evaluation shall be made prior to the October 1994 sampling date so that a surface-water sample could be collected if necessary.

In order to monitor vertical head gradients along the Beaverdam Branch, the ENGINEER shall install a cluster piezometer at three depth intervals within the uppermost aquifer. After the initial installation and development, the AUTHORITY shall be responsible for the monitoring of the stream flow along the drainage channel of the Beverdam Branch.

Drilling and piezometer construction methods shall be consistent with previous site explorations and comply with applicable industry and state standards.

At a minimum, water-level measurements shall be made during the routine quarterly groundwater monitoring by the AUTHORITY, and

may be increased in frequency to bi-monthly or monthly, depending upon the anticipated degree of seasonal water level fluctuations.

The well boreholes shall be drilled by A.C. Shultes, of Seaford, DE. A continuous observation log of soil lithologies from drill cuttings shall be made by the ENGINEER's field geologist/engineer. Well materials and completion techniques shall be consistent with previous monitoring well installations.

Following completion of the well installation, the ENGINEER shall supervise the development of each monitoring well and piezometers, if required, as performed by the drilling contractor. Wells shall be purged and pumped until stable readings of pH, temperature, and conductivity are obtained and water clarity stabilizes.

Testing shall be performed to measure the hydraulic conductivity of the aquifer following well development. If during final stages of well development, pumping at a stable pumping rate can be maintained and drawdown stabilizes in he well, the water-level recovery response after pumping will be stopped and groundwater recovery will be measured. Data from this test may be used to calculate the parameters of transmissivity / hydraulic conductivity and aquifer storage. An alternative method, which may be used if a stable pumping rate cannot be obtained, is a rising and/or falling head (slug) test.

The ENGINEER shall update the existing sample and analysis plan to include the new monitoring wells, and surface-water sampling location if necessary. In addition, the updated DRGSW pose new requirements for sample parameters, data evaluation, and reporting which shall be included in the plan revision.

#### HYDROGEOLOGICAL AND GEOTECHNICAL REPORT

The ENGINEER shall analyze the data from previous site explorations and the proposed Cell 3 Disposal Area exploration and prepare a detailed hydrogeological and geotechnical report for submittal with the permit application. The report will contain, at a minimum:

- 1. description of underlying soil conditions at the site and their suitability for use as a sub-base and construction material; recommendations to design constraints and/or soil strengthening requirements will be included;
- 2. maps depicting site groundwater flow conditions for each aquifer, and points of groundwater discharge;
- 3. geologic cross-section maps along critical groundwater flow paths;

- 4. potentiometric surface map for the surficial aquifer estimated seasonal high water table:
- 5. description of the characteristics of the aquifers and their potential for pollution by the proposed Cell 3 Disposal Area;
- 6. vertical and horizontal location of new test pits, borings, and/or monitoring wells with respect to the local site control plan;
- 7. description of present groundwater quality and comparison to historical data;
- 8. map depicting the presence of wetlands and/or subaqueous lands for the Cell 3 Disposal Area only; and
- 9. any other critical parameters or aspects not previously mentioned.

Five (5) copies of the draft report shall be prepared and submitted to the AUTHORITY for review and comment. A meeting shall be held with the AUTHORITY to discuss the draft report. Revisions shall be made as necessary, and seven (7) copies shall then be submitted to the AUTHORITY for presentation to DNREC.

The ENGINEER shall then meet with DNREC to answer questions and define if any additional data may be required. DNREC's comments shall be reviewed, questions answered, and additional data provided if required by DNREC. Ten (10) copies of the Final Report, signed and sealed by a Delaware Registered Geologist, shall be presented to the AUTHORITY for internal and external distribution.

#### PROJECT ELEMENT 1C – ACCESS ROAD STUDY AND REPORT

The ENGINEER shall evaluate the condition of the existing access road with a recommendation as to the best method of repair (i.e. patching, reconstruction, rotomill, and overlay, etc.). The ENGINEER shall contact the AUTHORITY as to the evaluation/recommendations and upon approval incorporate any changes into a written report and the design. Five (5) copies of the draft report shall be presented to the AUTHORITY for review and comment. Revisions shall be made by the ENGINEER as necessary and ten (10) copies of the final Access Road Report shall be submitted to the AUTHORITY for internal and external distribution.

#### PROJECT ELEMENT 2 – DETAILED DESIGN

All design work shall fully comply with all applicable laws and regulations and, in particular, the Delaware Department of Natural Resources and Environmental Control's Regulations Governing

Solid Waste (DRGSW), and the requirements of the current Solid Waste Permits for the SSWMC, Number SW-93/07 (revised).

The ENGINEER shall develop the engineering plans for construction, specifications, operations plan, and other materials necessary to apply to the Department of Natural Resources and Environmental control (DNREC) and other authorities for the required construction permits for the projects described in this Contract. All such plans shall be sealed by a Delaware Registered Professional Engineer. It is anticipated that no more than two permit submissions and three meetings with the Solid Waste Branch of DNREC will be required. In addition, two permit submissions and two meetings may also be required with each of the following divisions of DNREC; Air Section for landfill gas, and the Water Resources Section for stormwater control. Such submissions are envisioned to be an initial submission and follow-up response answering questions raised by DNREC and/or providing additional information required by DNREC. It is anticipated that one predesign meeting with the Solid Waste Branch of DNREC will be necessary to establish the criteria for designing, operating, and constructing the projects relating to the Cell 3 Disposal Area.

The ENGINEER shall establish, subject to review by the AUTHORITY, the criteria to be utilized for the design of the Cell 3 Disposal Area (approximately 24 acres) including the estimated size of the subcells and the extent of phasing required, the estimated tonnages to be handled, projected life of the site, desired support facilities including leachate control and design requirements that may be more stringent than required by law. The overall facility design shall include Cell 3 and shall consider the interface of Cell 2. The ENGINEER shall evaluate the use of alternate construction materials for the construction and capping of Cell 3, in particular, fly ash from Delmarva Power which could be used as a sub-base.

In addition, the ENGINEER shall provide the AUTHORITY with copies of all AUTOCAD files pertaining to this project. The ENGINEER shall also provide calculations to the AUTHORITY upon request.

The ENGINEER's efforts shall include, at a minimum, the following work:

- 1. Liner and drainage system design
- 2. Sub-base grading for the liner system
- 3. Settlement and stability analyses
- 4. Leachate compatibility testing
- 5. Evaluation of alternative liner materials
- 6. Study of estimated leachate production rates
- 7. Leachate storage and collection system
- 8. Leachate recirculation system
- 9. Leak detection system

- 10. Development of miscellaneous plans
- 11. Permitting
- 12. Landfill gas management system
- 13. Stormwater management
- 14. Access road design
- 15. Capping system
- 16. Closure plan

The ENGINEER shall submit five (5) copies of a draft design criteria report to the AUTHORITY for review of the ENGINEER's conclusions and recommendations. The ENGINEER shall revise the draft report to incorporate the AUTHORITY's comments and resubmit ten (10) copies of the final report, signed, and sealed by a Delaware registered professional engineer.

#### PROJECT ELEMENT 2A – LINER SYSTEM

#### LINER AND DRAINAGE SYSTEM DESIGN

The ENGINEER shall design a double liner system in accordance with Delaware Regulations Governing Solid Waste (DRGSW) §5.C.2.c (2) (b) for the Cell 3 Disposal Area. The primary liner shall be a composite liner (i.e. geomembrane liner overlapping either a natural or geosynthetic clay layer (GCL)). To meet the requirements of DRGSW §5.C.2.c (2) (b) for landfills which recirculate leachate, the secondary liner must also be a composite liner.

The ENGINEER shall evaluate various synthetic liner materials for use in the liner and drainage systems as alternatives to the materials specified in the DRGSW regulations.

In addition, the ENGINEER shall perform leachate compatibility testing (USEPA 9090 testing) on the geosynthetic components of the composite liner and drainage systems. The ENGINEER shall also evaluate the following specific aspects:

- 1. calculation of the anticipated settlement of the landfill cell foundation soils, analysis of stability of the liner system on the slopes and of the waste over the liner system, and analysis of the impact of seismic events on the liner system;
- 2. calculation of leachate production rates; and
- 3. calculation of the liner system efficiency and an evaluation of its performance.

At the completion of the analysis, the ENGINEER shall prepare an engineering report describing the evaluation of the liner and drainage layer components. The report shall include recommendations for material selection in addition to results from the 9090 testing and the other items listed above. Five (5)

copies of the draft report shall be submitted to the AUTHORITY for review and comment. Revisions shall be made as necessary and seven (7) copies of the report shall be submitted to DNREC for review and comment. After all revisions have been incorporated as requested by the Authority and DNREC, the ENGINEER shall submit ten (10) copies of the final Liner and Drainage System Design to the AUTHORITY for internal and external distribution.

#### SUB-BASE GRADING FOR THE LINER SYSTEM

The sub-base grading plan shall be prepared in a manner that promotes proper drainage of leachate and meets the leachate collection performance requirements of DRGSW Section 5.2.

The subgrade grading plan shall meet or exceed the DRGSW siting and design requirements and shall allow for collection of leachate and maintenance of leachate collection lines as well as accommodate the anticipated settlement of the soils underlying the landfill cell. According to DRGSW, the cell must be graded such that: (i) there is a minimum of 5 ft of soil between the bottom of the secondary liner and the seasonal high groundwater level; (ii) the minimum slope on controlling slopes is two percent; and (iii) the minimum slope on non-controlling slopes is one-half percent. The ENGINEER should interpret the slope requirements to refer to post-settlement slopes. Because of the flat site topography, a significant quantity of material shall be required to: (i) maintain the required separation distance between the bottom of the secondary liner and the seasonal high groundwater level; and (ii) to create the minimum slopes required while accounting for the anticipating settlement of the foundation soils.

The subgrade grading plan shall be prepared based on a careful evaluation of the optimum placement for Cell 3. As stated in the ENGINEER's proposal, the long-range plans for development of the site may be best served by placing Cell 3 along part of the north side of Cell 2. The ENGINEER should consider maximizing the airspace of Cell 3 by overfilling as much of Cell 2 as possible which may result in a lower development cost. Also, innovative grading concepts (such as using fly ash as subgrade fill) shall be considered during the subgrade layout process.

#### SETTLEMENT AND STABILITY ANALYSES

The ENGINEER shall conduct detailed analyses of settlement of the foundation soils and stability of the liner system at various stages during the life of the landfill, including the impacts to the liner system and the landfill caused by a seismic event. The analyses shall be performed using the following information:

1. existing site geologic and geotechnical information;

- 2. information obtained during the Hydrogeological and Geotechnical Evaluation;
- 3. strength characteristics of the liner system materials that are recommended for use in the liner system and approved by the AUTHORITY; and
- 4. the anticipated characteristics and geometry of the solid waste that is placed in the landfill.

The ENGINEER shall perform a series of settlement analyses of the landfill cell foundation. The results of the analyses shall provide the anticipated total and differential settlements at several points along the base of the landfill. This information shall be incorporated into the grading plan so that the minimum slopes described in DRGSW § 5.C.3.a(3) will be maintained throughout the operational and post-closure life of the cell (i.e., after settlement has occurred). In the analyses, the ENGINEER shall consider the settlement of all underlying soil (i.e., all soil above bedrock, which is at a depth of about 5,000 ft below ground) and the impact on settlement of saturated refuse, which will have a greater weight than dry waste.

The ENGINEER shall analyze the stability of the landfill, including the stability along potentially weak liner and cover system components, under various loading scenarios (i.e., on slopes with various heights of waste during critical stages of landfill development, and for various geosynthetic liner system components).

#### LEACHATE COMPATIBILITY TESTING

The ENGINEER shall perform the USEPA 9090 tests on the geosynthetic components of the composite liners approved for use by the AUTHORITY. Seven (7) copies of the U.S. EPA 9090 test results will be transmitted to the AUTHORITY in a technical memorandum. The AUTHORITY will submit this technical memorandum to DNREC for its approval.

#### EVALUATION OF ALTERNATIVE LINER AND DRAINAGE

The ENGINEER shall evaluate various geosynthetic materials for use in the liner system as alternatives to the natural materials specified in the DRGSW. The evaluation shall address geosynthetic alternatives for the following materials:

- 1. geosynthetic clay liners instead of clay in the composite liners;
- 2. geonet, or geocomposite drainage layers instead of soil drainage layers;

- 3. geonet or geocomposite drainage swales in the leak detection layer instead of drainage pipes; and
- 4. the use of geosynthetic daily cover materials instead of soil daily materials.

The evaluation criteria shall include, but not be limited to:

- 1. the material's performance and its ability to meet or exceed the technical requirements of the DRGSW;
- 2. for the drainage materials, the materials ability to transmit leachate;
- 3. the cost and availability of the material;
- 4. the installation cost of the material; and
- 5. the material's resistance to leachate.

#### LEACHATE PRODUCTION RATES

The ENGINEER shall analyze the Cell 3 Disposal Area to estimate the quantity of leachate that will be generated at the site. The analysis shall consider rainfall characteristics of the area, the impacts of various types of intermediate, final, and daily cover (including alternate daily covers such as geosynthetic covers, foam covers, and slurry-product covers). Also, the analysis shall be used to help determine the optimum operating procedures for minimizing the generation of leachate. The leachate generation analyses shall be performed using the program HELP, published by the U.S. EPA or another AUTHORITY approved computer program. The leachate generation estimates will be used to design the leachate recirculation system and the leachate storage system.

### <u>PROJECT ELEMENT 2B – LEACHATE STORAGE AND COLLECTION SYSTEM</u>

The ENGINEER shall design the leachate storage and collection system for Cell 3. The work of this task shall include design and selection of components for the leachate removal system (i.e. the system to remove leachate from the landfill cells), the leachate transmission system (i.e. the system to transmit leachate from the landfill cell to the storage tanks), and the leachate storage and transfer area.

The storage tank(s) shall be located within a lined, bermed area that will provide secondary containment for the tank. The design of the system shall include structural, electrical, and mechanical design, including pump selection, foundation analysis, valve and fitting selection, etc. The tank(s) shall have sufficient capacity in order to handle the amount of leachate

generated as determined by the ENGINEER and approved by the AUTHORITY.

A method for transmission of leachate must be designed by the ENGINEER. Liner penetrations from the leachate collection system should be minimized. The collection system shall be integrated with the leachate removal and recirculation system.

The elements of the leachate storage and collection facilities shall include (at a minimum):

- 1. submersible leachate collection pumps;
- 2. leachate collection piping;
- 3. leachate pumping station and force main;
- 4. duplicate leachate storage tanks;
- 5. leachate transfer pumps, and
- 6. a truck loading station.
- 7. provisions for the future incorporation of odor control devices on storage tanks and pump stations.

During the course of the design, the ENGINEER shall study various possibilities regarding the layout of the storage tanks, transfer pumps, and truck loading station so that buildings, piping and containment area, can accommodate expansion of additional modular elements for future landfill cell(s).

The leachate collection pumps shall be submersible pumps, located within inclined HDPE pipes, within landfill subcells and shall be easily removable for maintenance. Pump discharge control valves and flow meters shall be located in precast concrete vaults along the periphery of the subcells, adjacent to access roads. Leachate collection pumps will discharge to a common discharge header pipe which will convey leachate to a leachate pump station. The leachate pump station will consist of duplex submersible pumps in a wetwell structure, with discharge control valves and flow meter located in a separate vault.

Critical inlet and outlet valving, flow meter, leachate recirculation pumps, leachate transfer pumps, and associated controls for the leachate storage tanks shall be located within a leachate pump building. The leachate transfer pumps shall discharge to a truck loading station, which shall incorporate spill containment.

During the design period, the ENGINEER shall evaluate the possibility of using both the leachate pump station pumps and the leachate transfer pumps for dual capacity service for pumping into the leachate recirculation system.

As part of the initial design effort, the alarm functions of the existing leachate storage tank system for Cell 1 and 2 shall be evaluated and recommendations for repair, replacement, or for

interconnection into a common alarm annunciation system and remote alarm telemetry system shall be provided to the AUTHORITY.

Implementation of the recommendations made are outside of the scope of this contract.

The ENGINEER shall design an alarm annunciation system and a remote alarm telemetry system for the Cell 3 Disposal Area. Control functions for pumps shall be automatic, using non-contact RF liquid level sensors, and contact probes to generate control setpoint signals and alarm signals, with redundant float switches for critical setpoints. Submersible leachate pumps will be specified to incorporate seal failure and motor winding thermal overload sensors. Alarm conditions shall be annunciated at local control panels and at a common alarm annunciator panel located at the pump building. Critical alarms will be telemetered, by phone dialer system or radio telemetry, to a remote monitoring station that is manned 24 hours per day. The alarm conditions, shall include at a minimum the following:

- 1. high leachate level in subcell (each subcell);
- 2. low leachate level in subcell (each subcell);
- 3. leachate pump seal failure (each collection, detection, and pump station pump);
- 4. leachate pump motor thermal overload (each collection, detection, and pump station pump);
- 5. leachate pump starter thermal overload (each leachate pump);
- 6. combustible gas level (leachate transfer pump building);
- 7. high leachate level (leachate pump station wet well and leachate storage tanks);
- 8. low leachate level (leachate pump station wet well and leachate storage tanks);
- 9. intrusion alarm (leachate transfer pump building); and
- 10. fire (leachate transfer pump building);
- 11. leak detection system high level alarm.

Leachate flow metering shall be furnished at each leachate collection pump, each leachate leak detection pump, the leachate pump station, and the leachate transfer pumps.

#### PROJECT ELEMENT 2C – LEACHATE RECIRCULATION SYSTEM

The ENGINEER shall design a leachate recirculation system for Cell 3.

The ENGINEER shall design a recirculation system that shall accelerate decomposition and densification of the waste as well as reduce the need to transfer leachate to off-site treatment plants. The system shall be designed so that leachate can be recalculated within Cell 3 both during its active life when waste is being placed within it and after is closed. The leachate recirculation

system for Cell 3 shall be tied into the systems for Cell 1 and Cell 2 so that, after Cells 1 and 2 are closed (and therefore generate much less leachate than at present), leachate generated in Cell 3 (or subsequent cells) can be routed to Cells 1, and 2, or3 for recirculation.

Collection of the leachate will be accomplished in the leachate collection layer of the liner system. The leachate piping shall be sized based on the results of the leachate generation analysis performed by the ENGINEER and to accommodate video inspection equipment and pipe cleaning equipment.

As part of the leachate recirculation system design, the ENGINEER shall calculate the rate at which the collected leachate may be returned to the landfill. This rate will be based on the capability of the recirculation distribution system to inject leachate uniformly in the waste mass and the volume of waste that exists in the landfill.

#### PROJECT ELEMENT 2D – LEAK DETECTION SYSTEM.

The leak detection system will be comprised of a drainage media and a transmission and meter system to allow measurement of the volume of liquid collected in the layer. The transmission system shall include a removable pump, a pump removal system, and piping system to route leachate from the leak detection zone to the recirculation system or storage tanks. The leak detection system shall contain level alarms placed in the detection layer sump as well as a meter to record the quantity of liquid removed from the detection system. Also as part of this subtask, the ENGINEER shall establish allowable leakage rates and shall develop corrective actions in the event that the leakage rates are exceeded. The allowable leakage rate will be identified considering sources of liquid (such as consolidation water from clay layers (if any), construction water, and leakage) and "leakage bands," which will be specific actions that correspond to various quantities of liquid in the detection layer.

#### PROJECT ELEMENT 2E – DEVELOPMENT OF MISCELLANEOUS PLANS

As part of miscellaneous plan preparation, the ENGINEER shall prepare process and instrumentation diagrams (PIDs) for all process control, monitoring, and alarm functions for the leachate pumping and storage systems and landfill gas flare system. Also, electrical details shall be prepared including:

- 1. ductbank layout and tables;
- 2. power riser diagrams;
- 3. panel tables;
- 4. conduit seals for explosion proof conduit transitions;
- 5. alarm annunciation and control panel layouts;
- 6. building lighting details;

- 7. electrical handhole and electrical vault details;
- 8. control cabinet layout and mounting details; and
- 9. other details as required to demonstrate the electrical construction for the project.

#### PROJECT ELEMENT 2F - PERMITTING

The ENGINEER shall prepare and submit the necessary permit applications to applicable local, state, and federal agencies. At a minimum the following permits will be needed:

- 1. a solid waste permit to construct and operate a solid waste landfill;
- 2. an air quality permit for the discharge of landfill gas from the landfill;
- 3. well permits for any permanent groundwater monitoring wells that are installed by the ENGINEER; and
- 4. a stormwater discharge permit for the new stormwater management features at the site.

#### PROJECT ELEMENT 2G – LANDFILL GAS MANAGEMENT SYSTEM

The ENGINEER shall design a landfill gas collection system for the Cell 3 Disposal Area which will comply with the regulations contained in 40 CFR Part 258, the proposed NSPS for MSW landfills, and DRGSW § 5.4. The following items shall be addressed:

- 1. design calculations for generation of landfill gas and the landfill gas piping networks;
- 2. design of a landfill gas collection system for Cell 3 which will be able to be connected to a future flare.
- 3. well head design for connection of landfill gas wells to the transmission piping systems;
- 4. design of landfill gas condensate collection points;
- 5. design of utility and pipe trenches; and
- 6. integration of the Cell 3 landfill gas system design with the existing landfill gas system and site features.
- 7. the minimization of the release of landfill gas to the environment during the active and closed period for the Cell 3 Disposal Area.

Landfill gas generation rates shall be estimated using methods presented by USEPA. After the landfill gas management system has

been constructed, actual gas volume data will be available from the system flow meter. The resulting design shall meet current gas management needs and shall be expandable to meet future needs as well.

The following innovations shall be considered in the design of the landfill gas management system:

- 1. Use of lateral pipe drains for gas recovery.
- 2. Slip joints which allow settlement to occur without damage to the synthetic cover or without impacting the well performance.
- 3. Flexible well head connections to transmission pipes.
- 4. Innovative gas and leachate removal designs such as:

Several innovative details will be considered that can reduce the cost and increase the flexibility of the gas and leachate control systems. The details include:

- a. a single-pipe well that can also be used as a gas removal pipe and leachate removal pipe;
- b. details that incorporate the header pipe trench and valve box within the existing final cover; and
- c. below-ground gas monitoring wells and pressure problems.
- 5. HDPE header and lateral pipes installed above the geomembrane.
- 6. Condensate management system.
- 7. Installation of the LFG collection system during the active life of Cell 3.

#### PROJECT ELEMENT 2H – STORMWATER MANAGEMENT

The ENGINEER shall develop a stormwater management program which includes erosion control. The sedimentation basin/traps shall have sufficient capacity to retain anticipated sediment loadings during construction and operation. The system, designed to meet all reviewing agencies approval, shall be incorporated into the final design and operations plan. Stormwater management and erosion control programs shall be developed to accommodate site phasing.

#### PROJECT ELEMENT 2I - DESIGN OF ACCESS ROAD

The ENGINEER shall prepare design drawings to repair the entrance road based on the access road study and report recommendations approved by the AUTHORITY. The entrance road repair and paving shall be scheduled at the end of the construction period to minimize the effect of construction traffic on the new paving.

#### PROJECT ELEMENT 2J - CAP SYSTEM

The ENGINEER shall design a final cover cap system for the Cell 3 Disposal Area that meets all of the requirements of DRGSW § 5.H and the particular needs of the AUTHORITY and SSWMC. As part of its scope work, the ENGINEER shall:

- 1. evaluate alternative capping materials and issue a technical memorandum regarding the findings of the evaluation and recommendations for use of specific cap materials;
- 2. develop a final cover grading plan that incorporates the materials approved by the AUTHORITY;
- 3. prepare construction-level plans and specifications; and
- 4. develop a construction quantity estimate and a construction cost estimate for the closure work.

The final cover design shall be prepared to account for the following components:

- 1. placement of landfill gas recovery system components;
- 2. surface-water management system components;
- 3. final cover stability; and
- 4. post-closure use of the facility.

The ENGINEER shall evaluate the alternative cap materials based on, but not limited to, the following criteria:

- 1. the material's performance and its ability to meet or exceed the technical requirements of the DRGSW;
- 2. the cost and availability of the material;
- 3. the cost to design and construct the material
- 4. the maintenance costs associated with post-closure care; and

5. the projected life of the final cap system.

The ENGINEER shall prepare a technical memorandum describing the above evaluation and shall present recommendations for selection of final cover materials. Five (5) copies of this memorandum shall be transmitted to the AUTHORITY for review. The ENGINEER shall then meet with the AUTHORITY to discuss the technical memorandum. If possible, this review meeting will be held the same day as other review meetings required in the other subtasks.

The ENGINEER shall design the final cap after the AUTHORITY approval of the materials to be used in the design. The design shall include, but not be limited to, the preparation of:

- 1. final grading plans;
- 2. cap cross-sections;
- 3. details of connections of the cap to gas wells and other features; and
- 4. construction specifications.

Five (5) copies of the plans and specifications for the final cap system will be submitted to the AUTHORITY for review and comment. Revisions shall be made as necessary. Seven (7) copies of the revised plans and specifications for the cap system shall be submitted to DNREC for review and comment. The ENGINEER shall meet with the AUTHORITY and the DNREC to discuss the final cap design. Based on the results of the meeting, the ENGINEER shall submit ten (10) copies of the plans and specifications for the cap system along with a copy of the AUTOCAD files of the plans and one set of mylars.

As part of this subtask, the ENGINEER shall develop an estimate of the material quantities to be used in the final cap system and an estimate of the construction cost. As part of the task, and in conjunction with preparation of the construction cost estimate and schedule, the ENGINEER shall develop a table that illustrates the anticipated dates and costs of closure of parts of Cell 3 so that the AUTHORITY can schedule funding for future closure construction events. Seven (7) copies of these estimates shall be provided to the AUTHORITY for their use.

#### PROJECT ELEMENT 2K - CONSTRUCTION COST ESTIMATE

The ENGINEER shall prepare an ENGINEER's cost estimate for the construction and operation of Cell 3. The cost estimate shall contain itemized capital and operations costs for construction of each feature of Cell 3 (including the liner system, leachate collection and transmission system, leachate recirculation system,

leachate storage tanks, surface water management system, cap system, wetland mitigation (if any), and operating costs for all aspects of Cell 3). Ten (10) copies of the cost estimate shall be submitted to the AUTHORITY at least ten days prior to the scheduled bid opening for this project. The cost estimate shall be accompanied by a schedule showing the dates that funds will be needed so that the AUTHORITY can schedule funding for construction events.

#### PROJECT ELEMENT 2L - CONSTRUCTION SCHEDULE

The ENGINEER shall prepare a schedule for design and construction of Cell 3. The schedule shall be updated on a monthly basis throughout the project and shall be submitted to the AUTHORITY with monthly progress and budget summary reports.

#### PROJECT ELEMENT 2M – CONSTRUCTION SPECIFICATIONS

The ENGINEER shall prepare the specifications for the construction of the Cell 3 Disposal Area. The specifications shall address construction of the civil, structural, mechanical, and electrical components of Cell 3.

The ENGINEER shall submit seven (7) copies of the draft construction specifications to the AUTHORITY for review and comment. If necessary, the ENGINEER shall revise the specifications based on comments from DNREC. Thirty (30) copies of the final specifications shall be submitted to the AUTHORITY for internal and external distribution.

#### <u>PROJECT ELEMENT 2N – PUBLIC MEETINGS</u>

The ENGINEER shall assist the AUTHORITY at public meetings and/or hearings regarding Cell 3. The ENGINEER will prepare visual aids to illustrate the design, operation, and closure of Cell 3. The ENGINEER shall also prepare formal written responses to comments and questions presented at the aforementioned meetings/hearings. The AUTHORITY anticipates that two public hearings or meetings will be required.

The ENGINEER shall attend other meetings at the request of the AUTHORITY.

#### PROJECT ELEMENT 20 – CLOSURE PLAN

The ENGINEER shall prepare a closure plan for Cell 3 that addresses all of the requirements of DRGSW § 5.J.3 and 5.K. The closure plan shall address, at a minimum, the following:

1. the methods, procedures and processes that will be used to close Cell 3 or any part of Cell 3 in a manner that

minimizes post-closure maintenance and escape of waste, leachate, or landfill gas;

- 2. a description of the design of the final cap system;
- 3. a description of the activities necessary to implement closure of Cell 3;
- 4. the estimated costs of closing and post-closure care of Cell 3, including all capital costs and operation and maintenance costs;
- 5. the plan for post-closure care that addresses all of the requirements of DRGSW § 5.K; and
- 6. a plan for control and/or recovery of landfill gases.

The ENGINEER shall submit five (5) copies of the draft closure plan to the AUTHORITY for review. The ENGINEER shall meet with the AUTHORITY to comment on the plan. The ENGINEER shall revise the plan accordingly. Seven (7) copies of the revised plan will be submitted to the AUTHORITY for submission to DNREC. The ENGINEER shall meet with DNREC to discuss the plan and will, if necessary, revise the plan based on comments from DNREC. The ENGINEER shall submit ten (10) copies of the plan for its distribution.

The entire reviewed and finalized closure plan will be included as a part of the permit application for construction and operation of Cell 3.

### PROJECT ELEMENT 3 – OPERATION AND MAINTENANCE MANUAL

The ENGINEER shall prepare manuals for the operation and maintenance of the Cell 3 Disposal Area, the leak detection system, maintenance of the wetland area (as provided by the AUTHORITY), and operation of the leachate storage tanks and the recycling system.

The manual for the Cell 3 Disposal Area shall address, but not be limited to, all of the requirements as defined in DRGSW § 5.I and the following items:

- 1. Site security.
- 2. Personnel.
- 3. Equipment requirements.
- 4. Maintenance of equipment.
- 5. Maintenance of buildings.
- 6. Maintenance of landfill area.
- 7. Maintenance of grounds at SSWMC.
- 8. Wet weather area.
- 9. Landfill disposal sequence, first lift.
- 10. Landfill disposal sequence, general.
- 11. Intermediate cover.

- 12. Upper drainage layer and final cover.
- 13. Final grading.
- 14. Topsoil.
- 15. Environmental monitoring.
- 16. Emergency action plan.
- 17. Summary of key periodic operating requirements.
- 18. Detailed leachate handling operations.
- 19. Leak detection system operating plan.
- 20. Traffic routing.
- 21. Accident reports.
- 22. Acceptable wastes.
- 23. Waste screening plan.
- 24. Landfilling of special wastes.
- 25. Daily construction of lifts.
- 26. Daily cover.
- 27. Alternate cover.
- 28. Small load collection station.
- 29. Seeding and mulching.
- 30. Haul roads.
- 31. Stormwater control.
- 32. Surface runoff and erosion control.
- 33. Wetlands mitigation area (if required).
- 34. Communication equipment.
- 35. Litter control.
- 36. Dust control.
- 37. Vector control.
- 38. Trenching at slopes to prevent leachate seeps.
- 39. Confined space entry.
- 40. Scavenging.
- 41. Snow removal.
- 42. Recharge well/gas vent construction.
- 43. Density requirements.
- 44. Density measurement.
- 45. Fire prevention and control.
- 46. Staffing requirements/training.
- 47. Equipment requirements.
- 48. Operating reports and recordkeeping requirements including sample forms.
- 49. Instrumentation.
- 50. Site closure requirements.
- 51. Monthly operations meetings.
- 52. Procedure for unloading of refuse vehicles including access and exit ramps and roads.
- 53. Estimates of borrow requirements for the operation of Cell 3 including: daily and intermediate cover; upper drainage layer; and any other borrow uses during the operation of Cell 3.
- 54. Capping requirements (referencing capping system design plans and specifications).

The ENGINEER shall submit five (5) copies of the draft operations manual for the Cell 3 Disposal Area to the AUTHORITY for review and comment. A meeting shall be held between the ENGINEER and the AUTHORITY to receive comments and discuss the manual. The ENGINEER shall revise the manual, if necessary, to incorporate the AUTHORITY's comments and resubmit seven (7) copies of the manual to the AUTHORITY who shall formally submit the manual to DNREC for their review and comment. A meeting shall be held with DNREC to receive comments and discuss the manual. The ENGINEER shall review DNREC's comments on the manual and develop any additional data required by DNREC. Twelve (12) copies of the final manual shall be presented to the AUTHORITY for internal and external distribution. The ENGINEER shall provide the AUTHORITY with one set of mylars for all drawings contained in the Operations Manual.

# <u>PROJECT ELEMENT 4 – CONSTRUCTION INSPECTION AND GENERAL SERVICES</u>

The ENGINEER shall provide construction support services to the AUTHORITY during construction of the Cell 3 Disposal Area. These services shall include preparation of bid documents for construction and operation of Cell 3, evaluation of bids, recommendations for award of contracts, and resident field support during construction.

### PROJECT ELEMENT 4A – PREPARATION OF BID DOCUMENTS

The ENGINEER shall prepare two separate bid documents. One bid document will be for the construction of the Cell 3 Disposal Area and leachate storage tanks; the other will be for operation of the Cell 3 Disposal Area. The construction bid document shall also include a CQA plan. In preparing the bid documents, the ENGINEER shall utilize terms and conditions normally utilized by architect-engineers for like and similar construction work, provided however, that the ENGINEER shall not include any design and/or performance requirements which are outside those normally utilized by architect-engineers for like and similar construction. The ENGINEER shall perform such work with the objective of obtaining competitive bids at a reasonable cost of construction.

Upon completion of the construction contract bid documents, the ENGINEER shall submit six (6) sets such materials to the AUTHORITY for review and approval, provided however, that such review and approval in no way shall be deemed to have considered the sufficiency or adequacy of the design and specifications of the engineering judgment employed by the ENGINEER. The acceptance and approval of said materials by the AUTHORITY shall not act as a waiver of liability or relieve the ENGINEER of its obligations or modify any of the ENGINEER's obligations to perform under this Agreement. The ENGINEER shall submit to the AUTHORITY thirty (30) copies of the Construction bid documents and fifteen (15) copies of the operation bid documents for bidder inspection. The ENGINEER shall provide assistance during the bidding process. This assistance shall include, but not be limited to, responding to contractor questions and issuing addenda.

# <u>PROJECT ELEMENT 4B – BID EVALUATION AND RECOMMENDATIONS</u> FOR AWARD

The ENGINEER shall evaluate the bids for both the construction and operation phases of the contracts received and make a recommendation with regard to the award of both the construction and operating contracts for the Cell 3 Disposal Area. The ENGINEER shall attend and conduct the pre-bid meeting and shall prepare minutes of the pre-bid meeting. The ENGINEER shall be responsible for the distribution of the minutes to all potential bidders. The ENGINEER will coordinate any site visits requested by the bidders.

The ENGINEER shall attend the bid opening and prepare minutes of the opening. Within twenty-four (24) hours of the meeting, the ENGINEER shall tabulate the bids and provide an analysis of the bids for review by the AUTHORITY. The analysis shall compare the low bidders estimate for each bid item to the ENGINEER's estimate and the average unit price for all bidders. A preliminary recommendation shall be made within seventy-two (72) hours of the pre-bid meeting. Within one (1) week the ENGINEER will make a final recommendation.

The ENGINEER shall assist the AUTHORITY in conducting a pre-award conference with the successful contractor prior to the dispatch of the Notice to Proceed. The ENGINEER shall provide seven (7) copies of the conformed contract documents to the AUTHORITY. References to Addendum items shall be placed in the appropriate spots of the original bid packages as part of the Conformed Contract Documents. Upon the AUTHORITY's issuance of the Notice to Proceed to the selected contractor, the ENGINEER shall supply six (6) sets of the conformed construction drawings, specifications, or operating requirements, to the selected contractor.

### PROJECT ELEMENT 4C – CONSTRUCTION INSPECTION

The ENGINEER shall provide the following services related to construction on behalf of the AUTHORITY during the construction of Cell 3 by the selected Contractor as typically are provided by an architect-engineer to an owner during the course of the construction project, including services of such nature and extent as are reasonably required to inform and advise the AUTHORITY fully and completely and to enable the AUTHORITY to adequately enforce the bid documents and contracts relating to the construction of Cell 3. In performing such services relating to the construction of Cell 3 the ENGINEER shall at a minimum:

1. Provide administration of the contract in full and in complete accordance with applicable laws and regulations.

- 2. Act on the AUTHORITY's behalf as the AUTHORITY's representative regarding all contact with the CONTRACTOR unless expressly indicated otherwise.
- 3. Inspect, evaluate, and make recommendations to the AUTHORITY for approval of all work.
- 4. Designate tests on materials and/or equipment.
- 5. Review and approve test results and materials and/or equipment used in the work.
- 6. Monitor work progress and determine payment due for completed work and issue to the AUTHORITY certificates for payment based on actual completed work and the evaluation of such work for conformance with the contract, all based on the ENGINEER's surveyed measurements and observation of said work and the CONTRACTOR's application for payment. Daily construction reports will be prepared and issued weekly to the AUTHORITY.
- 7. Interpret the requirements of the contract and make all decisions regarding performance of the CONTRACTOR. The ENGINEER shall inform and advise the AUTHORITY in a timely manner regarding all claims of the CONTRACTOR relating to the execution, progress, and completeness of the work.
- 8. Reject work which fails to comply with the specifications and requirements of the contract documents. Whenever considered necessary or advisable to insure correction of defective work, the ENGINEER may require inspection or testing of such work, whether or not such work be then fabricated, installed, or completed.
- 9. Review, approve or disapprove shop drawings, samples, and other submissions of the CONTRACTOR to determine compliance and conformance with the requirements of the contract documents.
- 10. Prepare change orders as approved by the AUTHORITY.
- 11. Receive and review written guarantees and related documents provided by the CONTRACTOR.
- 12. Provide the services of a full time resident project representative during the period from the date of Notice-to-Proceed to the CONTRACTOR until the contract has been successfully completed. The project representative shall meet the approval of the AUTHORITY. In the event the ENGINEER's project representative does not perform to the

- AUTHORITY's satisfaction, the ENGINEER shall replace the project representative with a person acceptable to the AUTHORITY within ten (10) days of receipt of written notification from the AUTHORITY.
- 13. Provide the services of a liner inspector during the period of installation of the synthetic liner(s) for the Disposal Area and the installation of any other liner system(s) such as pump station(s) or manhole encapsulation(s) and lined berm areas. The inspector shall have at least two (2) years of experience in the inspection of synthetic liners and shall be onsite to inspect all liners and liner installation including the liner subgrade, field seams and seaming processes, liner penetrations, pipeboots and all factory seams. The liner inspector shall not be the same inspector as required for other work described in this Contract. The liner inspector shall meet the approval of the AUTHORITY. In the event the ENGINEER's liner inspector does not perform to the AUTHORITY'S satisfaction, the engineer shall replace the liner inspector with a person acceptable to the AUTHORITY within ten (10) days of receipt of written notification from the AUTHORITY.
- 14. Provide the services of an electrical inspector during the period of installation of the electrical systems for the Cell 3 Disposal Area and the Cell 3 leachate tank(s). The electrical inspector shall be a Delaware licensed professional electrical engineer and shall be available to the following inspections, at a minimum: rough-in inspection; pre-final inspection (before system(s) are energized); and final inspection. The electrical inspector shall be available for other inspections deemed necessary by the AUTHORITY and as recommended by the ENGINEER. The electrical inspector shall meet the approval of the AUTHORITY. In the event the ENGINEER's electrical inspector does not perform to the AUTHORITY'S satisfaction, the ENGINEER shall replace the electrical inspector with a person acceptable to the AUTHORITY within ten (10) days written notification from the AUTHORITY.
- 15. Provide the services of an authorized electrical inspection agency to inspect the electrical systems for the Cell 3 Disposal Area and the Cell 3 leachate tank(s) for compliance with national and local electrical codes and obtain certification of approval, acceptance and code compliance with code regulations at the completion of rough-in and final work. Four (4) copies of the certification shall be submitted to the AUTHORITY for internal distribution.

- 16. The ENGINEER shall attend a regular meeting (job conference) with the AUTHORITY and the CONTRACTOR, to be held at least each two weeks during the work period to report on progress and quality of work performed by the CONTRACTOR and to discuss problems or other pertinent matters relating to the work. The ENGINEER shall take notes at the meetings and provide a copy of the job conference minutes to each person who attended the meeting.
- 17. The ENGINEER shall work with the CONTRACTOR to develop a proper organization and scheduling arrangement. The ENGINEER shall review the CONTRACTOR's master work schedule with respect to the participation of other contractors or subcontractors.
- 18. The ENGINEER shall use an on-site resident inspection team comprising of the resident project representatives, inspectors, and the geotechnical advisor to ensure compliance with the specifications and on-schedule construction. In addition, the ENGINEER shall provide the services of civil design and technical support staffs to address specific site conditions, design modifications, or contractor disputes.
- 19. The ENGINEER shall provide the AUTHORITY with a "photographic notebook" of daily photographs of contract activities to provide a record of the site work conditions, and progress.
- 20. The ENGINEER shall provide twelve (12) copies of an Operation and Maintenance Manual (O&M) to the AUTHORITY for the operation contract of Cell 3. The O&M Manual shall be bound and contain an index and section dividers. Included in the O&M Manual shall be literature obtained from the CONTRACTOR and shall generally include, but not necessarily be limited to, catalogs, brochures, bulletins, charts, lists of spare parts, assembly drawings, and in the case of landfill construction wiring diagrams, valve diagram for the leachate collection system(s), lubrication information, and other information necessary for the AUTHORITY to establish an effective operation and maintenance program. The manual for landfill operation shall provide a written description and necessary diagrams to explain the proper operation and maintenance of the leachate collection system, stormwater control system and any other mechanical or electrical system.
- 21. The ENGINEER shall provide other construction services as normally provided by an architect-engineer.

### PROJECT ELEMENT 5 – PREPARATION OF AS-BUILT DRAWINGS

The ENGINEER shall prepare five (5) sets of as-built drawings, one (1) set of as-built mylars, and a complete AUTOCAD file of the as-built drawings. The as-built drawings shall consist of "redlined" versions of the original construction drawings. In addition, panel layout drawings of the installed geomembrane liners shall be prepared. The panel drawings shall illustrate the orientation of the geomembrane panels, repair locations, and destructive seam test locations. Two panel layout drawings shall be prepared, one for the primary geomembrane and one for the secondary geomembrane. The ENGINEER shall provide versions of any construction drawings for which the field-constructed details varied significantly from the details given in the drawing.

The ENGINEER shall also prepare a final CQA report. The report shall contain a detailed narrative description of all significant aspects of the field and laboratory CQA activities (presented on the field logs) shall be included as appendices to the final report.

The as-built drawings and final report of CQA field activities shall be signed and sealed by a registered professional engineering in the State of Delaware.

# EXHIBIT C BASIS OF COMPENSATION

#### **EXHIBIT C**

### **BASIS OF COMPENSATION**

The AUTHORITY shall pay the ENGINEER, on a cost reimbursement basis for providing services described in Exhibit B, an amount computed on the basis of staff time and expenses directly related to performance of the work. The billed rates shall represent all of the ENGINEER's direct salary costs, benefits, overhead, and profit. Rates are not subject to periodic adjustment for merit or cost of living increases. The time charged for services performed shall be the actual number of hours worked. Direct salary costs are defined as actual salaries and wages paid to all the ENGINEER's personnel engaged directly on the Project, including but not limited to engineers. surveyors, designers, drafters, specification writers, estimators, other technical and business personnel; but does not include indirect payroll related costs or benefits. Reimbursable expenses mean the actual expenses incurred by the ENGINEER directly in connection with the project, (i.e., travel, subsistence, materials and supplies, etc.).

All reimbursable expenses and subcontractor charges as specified in this exhibit shall be billed to the AUTHORITY with no additional markup for the duration of the contract.

(Exhibit C is not reproduced here, but a list of the contents has been included to give an impression of the material that was included in the contract)

For each item there are personnel costs, and the tables show hours, rates and fees. For expenses the tables show units, rate and fee. These costs are shown for GeoSyntec and Greenhorne & O'Mara separately

Table	Brief description	Pages
1	Project element 1A Survey, total hours 281	C-2
2	Project element 1B Hydrological and Geotechnical investigation; 412 hours	C-3
3	Project element 1C Access road study and report; 68 hours	C-4
4	Project element 2A Liner system; 384 hours	C-5
5	Project element 2B Leachate storage and collection system; 582 hours	C-6
6	Project element 2C Leachate recirculation system; 174 hours	C-7
7	Project element 2D Leak detection system; 58 hours	C-8
8	Project element 2E Miscellaneous plans; 714 hours	C-9
9	Project element 2F Permitting; 504 hours	C-10
10	Project element 2G Landfill gas management; 164 hours	C-11
11	Project element 2H Stormwater management; 193 hours	C-12
12	Project element 2l Design of access road; 115 hours	C-13
13	Project element 2J Cap system; 118 hours	C-14
14	Project element 2K Construction cost estimate; 204 hours	C-15
15	Project element 2L Construction schedule 24 hours	C-16
16	Project element 2M Construction Specifications; 236 hours	C-17
17	Project element 2N Public meetings; 138 hours	C-18
18	Project element 2O Closure plan; 145 hours	C-19
19	Project element 3 Operation and maintenance plan; 267 hours	C-20
20	Project element 4A Preparation of separate bid documents for the construction and operation of Cell 3; 165 hours	C-21
21	Project element 4B Evaluate bids and make recommendations; 44 hours	C-22
22	Project element 4C Construction inspection and construction management; 5,438 hours	C-23
23	Project element 5 Prepare record drawings and final report; 234 hours	C-24
24	Budget estimate summary: total estimated hours 10860	C-25

# **EXHIBIT D**

MANNER AND TIMES OF PAYMENT

### **EXHIBIT D**

### MANNER AND TIMES OF PAYMENT

Summary information regarding estimated costs is presented in EXHIBIT C (Tables 1-24). Cost estimates are based on 1) estimated level of effort by personnel classifications and composite salary rates for those classifications, 2) estimated subcontract expenses, and 3) estimated expenses.

On or before the tenth (10<sup>th</sup>) day of each month in the Contract, the ENGINEER shall submit to the AUTHORITY no more than one approvable invoice for Services rendered under this Agreement. Each and every invoice shall be verified by the Project Manager for the subject invoice period and shall provide as a minimum:

- A. An itemization of costs provided in accordance with EXHIBIT C (Tables 1-23) itemizing per project element, actual direct salary costs, and hours for each employee.
- B. An itemization of Subcontractors expenses in accordance with EXHIBIT C (Tables 1-23). Copies of subcontractor invoices to the ENGINEER shall accompany the ENGINEER's invoice to the AUTHORITY.
- C. An itemization of expenses in accordance with EXHIBIT C (Tables 1-23).
- D. A progress report which contains and reflects the items of work performed and justifies all expenses during the invoice period.

E. A budget allocation of Costs to Services performed during the contract showing as a minimum Total Contract Amount, Total of Previous Billings, Total of Current Billing, and Remaining Contract Amount.

The above accounting shall Identify progress on each project element of the work identified in EXHIBIT B. All invoices shall be verified by the Project Manager and, when appropriate, shall reference the notice of completion submitted by the ENGINEER in accordance with Article XV of this Agreement.

The AUTHORITY shall pay the ENGINEER all sums due on an approvable invoice received by the 10<sup>th</sup> day of a month, and within thirty (30) days after the 10<sup>th</sup> day of said month. In the event the AUTHORITY disputes any sums shown due by an invoice, the AUTHORITY may withhold payment of the disputed amount but shall pay regularly the sum over which no dispute exists.

If the AUTHORITY shall fail to remit or pay when due any payment due to the ENGINEER as provided hereunder and any such failure shall continue for a period of thirty (30) days after receipt of the AUTHORITY of a duly certified written request for payment, the AUTHORITY shall then and in such event be in default of the Agreement, provided however, that the AUTHORITY shall be entitled during each calendar year to a cumulative grace period of sixty (60) days for late payment without interest or penalty. In the event the AUTHORITY fails to make payment after the said grace

period has been exhausted, the AUTHORITY shall be entitled to cure such default by make full and complete payment to the ENGINEER shall be entitled to interest at the lawful rate computed to the date of payment, and provided further that only one (1) such sixty (60) day cure period shall be permitted in any calendar year. In the event the AUTHORITY fails to make payment as required at the expiration of the cure period, the ENGINEER may, at its option, terminate all of its duties and obligations hereunder.

To the extent that the ENGINEER, on audit, on request, or otherwise, is unable to satisfactorily substantiate or document its cost, such sums shall be repaid to the AUTHORITY, within thirty (30) days of such determination by the AUTHORITY or others that sums are due the AUTHORITY.

In the event it is determined that monies wrongfully retained by one party were rightly due to other party, the party wrongfully retaining the monies, in addition to payment of the sum in dispute shall also pay interest on the monies retained in the lawful rate from the time the said monies should have been paid.

In any proceeding, the burden of proof for all sums which the ENGINEER claims is due it and/or which the ENGINEER seeks to retain, shall be on the ENGINEER.