

# Identify Contract Management Team Responsibilities in Asset Recycling

## Full Description

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The contract management team should be headed by a project manager. The project manager should be an employee of the Relevant Authority, not an external advisor, and should have sufficient authority to carry out the role effectively.

The key responsibilities of the contract management team should include:

- Developing and implementing the contract management plan.
- Ensuring that both parties meet their contractual obligations and ensuring performance specifications are achieved.
- Monitoring private sector performance and enforcing remediation steps where necessary.
- Administering institutional obligations and protect institutional rights in the contract.
- Managing risks and preventing and/or resolving disputes; and
- Managing approved changes/variations.

## Useful Links

[Establishing Contract Management Structures](#)

[Partnerships Victoria Guidance Material: Contract Management Guide](#)

[Serving the Community By Using the Private Sector: A User Guide to Contract Management](#)

[The Municipal Public-Private Partnership Framework - Module 12: Contract Management](#)

[Managing PPP Contracts](#)

[Dealing with Change](#)

## Related Content

[Guidelines for Implementing Asset Recycling Transactions \(Download PDF version\) - Now Available!](#)

## Page Specific Disclaimer

*The Guidelines have not been prepared with any specific transaction in mind and are meant to serve only as general guidance. It is therefore critical that the Guidelines be reviewed and adapted for specific transactions To find more, visit the Guidelines to Implementing Asset Recycling Transactions [Section Overview](#) and [Content Outline](#), or [Download the Full Report](#).*

